



NIMBLE AMS COMMUNITY HUB ADMINISTRATOR CLASS DESCRIPTION

Duration 1 . 5 - 2 Days

Class starts promptly at 9:00 am. There will be a 15-minute morning break, an hour lunch break, and a 15- minute afternoon break each day. Class scheduled to end no later than 4:00 PM every day, but this may vary depending on questions and student projects.

Class will be held virtually unless otherwise arranged. Classes held at this level will NOT be recorded.

Hours Estimates

All hours listed in parenthesis are **estimates** - the actual time may differ based on many variables:

- Student Abilities
- Side Discussions
- Labs

Overview

The Nimble AMS Community Hub class instructs Administrator licensed attendees on how to edit and configure the member facing portal (Community Hub) and the Lightning Store. Users responsible for client web portal management will learn how to edit or build pages, cards, buttons, develop data sources and queries, set up automated processes, and manage users. Users will spend time configuring and implementing the advanced Lightning Store, learning how to integrate it into their existing Community Hub.

Training will be conducted using the Nimble AMS Training Org. A copy of the org will be distributed the day before training with login instructions and the Nimble AMS Community Hub Administrator Manual. Clients have active Org for 30 days to practice lessons learned/reinforce with manual.

Who Should Attend

This course intended for:

- Developers
- Database Administrators
- System Administrators
- System Programmers

Prerequisites

Required:

- Familiarity with Microsoft Windows environment
- Familiarity with Salesforce administrative functions
- Lightning UI in Nimble AMS

Preferred:

- Familiarity with databases and SOQL queries
- Familiarity with organization's configuration needs

Nimble AMS Community Hub Administrator Training Manual included with attendance

Day 1

Intro and Setup(30 minutes)

- Course Objectives
- Confirmation of SOQL familiarity
- Double Boxing
- Review of Community Hub Navigation

Community Hub (1 hour)

- Pages
- Cards
- Card Types
- Fields
- Create a Page Exercise
- Create a Card with Fields Exercise

Buttons and Queries (1 hour)

- Viewing, Editing, Adding and Creating Buttons

Data Sources and Queries(1 hours)

- Queries
- Data Sources
- Creating a Data Source
- Exercise Creating a Data source from a Query

Community Hub Settings and Access Control (1.5 hours)

- Account Settings and Creating New Account Settings
- Password Strength Meter
- Logos and Themes

User Management, Additional Settings and Emails (1.5 hours)

- User Management
- Automated User Creation
- Error Messages for Community Hub
- Send Grid
- Change Sets

Common Issues and FAQ (1.5 hours)

- Review Common Issues
- Review FAQs
- Q & A

Day 2

Intro to the Lightning Store (45 min)

- Planning the Store
- Architecture of the Parent and Child Products
- Create a Parent Product with a Child Exercise

Lightning Store Features (1.5 hours)

- Product Types
- Review of Lightning Store Components
- Creating a Page
- Previewing a Page
- Publishing a Page

Mobile for Lightning Store(30 min)

- How does it look on other platforms?

Testing and Testing(15 min)

- Best Practices

FAQs (1 hour)